



Preschool Educator

The role of a Preschool Educator is to ensure optimum outcomes for young children by designing the learning environment, developing and implementing curriculum and assessment tools, collaborating with the teaching staff and building relationships with children and families. The Preschool Educator works as part of a team under the direct supervision of the Preschool Director and is expected to use Forty Carrots Family Center's mission, values, vision, philosophy, and goals as the basis for all interactions with children, families, and staff as well as follow all policies and procedures as outlined in the Forty Carrots Family Center Employee Handbook and Policies & Procedures Manual.

Essential Responsibilities and Expectations for All Preschool Staff

- Meet the Forty Carrots Educator Performance Guidelines consistently as outlined in the Employee Handbook and the Policies & Procedures Manual.
- Consistently meet or exceed NAEYC standards and criteria for the classroom.
- Maintain a safe and nurturing environment.
- Utilize positive discipline strategies to teach socially acceptable behavior.
- Share in Preschool-wide responsibilities as needed.
- Attend professional development opportunities and staff meetings consistently.
- Participate in Preschool and agency events as needed.

Position-specific duties include the following:

- Plan and implement developmentally appropriate curriculum that aligns with Forty Carrots educational philosophies.
- Carry out adequate observation and record keeping to chart students' growth and individualize educational plans.
- Maintain open and respectful channels of communication with parents/guardians, administration, and colleagues.
- Conduct and document both Fall and Spring parent-teacher conferences.
- Mentor Preschool Floaters, Substitute Educators, and volunteers when applicable.
- Submit Forty Carrots Weekly Planner, Blogs, and other communication to Preschool Director for approval and then post in classroom and send home with children.

Compensation: Hourly

FLSA Status: Exempt from Overtime

Minimum Qualifications:

All Preschool Educators must have a bachelor's degree in Early Childhood Education, or sufficient ECE credits to fulfill NAEYC accreditation requirements. An incumbent who possesses a degree in an unrelated field may qualify if sufficient ECE credits are met as evidenced by college transcripts. Incumbents must also have or obtain, within 90 days of hire, a DCF 45 Hour Child Care Facility Training Certificate and a Pediatric CPR & First Aid Certification.

Physical Demands of The Job:

The job of Preschool Educator requires manual dexterity and the ability to: see, hear, speak, move and react quickly, sit comfortably on the floor, walk, stand, balance and lift or carry up to 30 lbs. The nature of the work involves time spent both indoors in a classroom setting and outdoors on a playground. Reasonable accommodations, which do not create hardship for the employer, may be made to enable qualified applicants and employees with known disabilities to perform the essential functions of the job.