



Preschool Educator

The role of a Preschool Educator is to ensure optimum outcomes for young children by designing the learning environment, developing and implementing curriculum and assessment tools, collaborating with the teaching staff and building relationships with children and families. The Preschool Educator works as part of a team under the direct supervision of the Preschool Director and is expected to use Forty Carrots Family Center's mission, values, vision, philosophy, and goals as the basis for all interactions with children, families, and staff as well as follow all policies and procedures as outlined in the Forty Carrots Family Center Employee Handbook. Specific duties include the following:

- Meet Forty Carrots Teacher Performance Guidelines consistently as outlined in the Employee Handbook and the Policies & Procedures Manual.
- Consistently meet NAEYC criteria.
- Maintain a safe and nurturing environment.
- Utilize positive discipline strategies to teach socially acceptable behavior.
- Plan and implement developmentally appropriate curriculum.
- Maintain adequate observation and record keeping system to chart students' growth and individualize educational plans.
- Maintain open and respectful channels of communication with caretakers, administration, and colleagues.
- Conduct and document both Fall and Spring parent-teacher conferences.
- Mentor assistant teacher/floater/substitute/volunteers when applicable.
- Submit Forty Carrots Weekly Planner, Blogs, and other communication to Preschool Director for approval and then post in classroom and send home with children.
- Share in all Center responsibilities as needed.
- Attend professional development opportunities and staff meetings consistently.
- Participate in Preschool and agency events as needed.

Educational Requirements:

All Preschool Educators must have minimum of a bachelor's degree in Early Childhood Education, or sufficient ECE credits to fulfill NAEYC accreditation requirements.

Physical Demands of The Job:

The job of Preschool Educator requires manual dexterity and the ability to: see, hear, speak, move and react quickly, sit comfortably on the floor, walk, stand, balance and lift or carry up to 30 lbs. The nature of the work involves time spent both indoors in a classroom setting and outdoors on a playground. Reasonable accommodations, which do not create hardship for the employer, may be made to enable qualified applicants and employees with known disabilities to perform the essential functions of the job.